

Marketing Guidelines for Hirers



HIS
MAJESTY'S
THEATRE



ARTS AND
CULTURE TRUST



Welcome to His Majesty's Theatre

As a valued Hirer of an Arts and Culture Trust venue, we are pleased to extend our marketing services to your company, assisting you in reaching your audience effectively.

We invite you to explore the various opportunities detailed in this guide, and we extend our best wishes for the success of your event.

For any queries relating to this document, please contact the Marketing Department at marketing@artsculturetrust.wa.gov.au.



Making the Most of Your Complimentary Marketing Services

1

WEB CONTENT

Provide all content a minimum of five working-days before the on-sale date.

2

SIGNAGE

Give your show onsite presence with our digital signs. See page six for more info.

3

ENTITLEMENTS

Review your show's complimentary marketing entitlements below.

4

CONTACT

Contact the Marketing team to arrange your EDMs and plan the marketing for your show.

At His Majesty's Theatre, we are committed to assisting in your event's success. When you choose our venue, you can take advantage of our comprehensive marketing support.

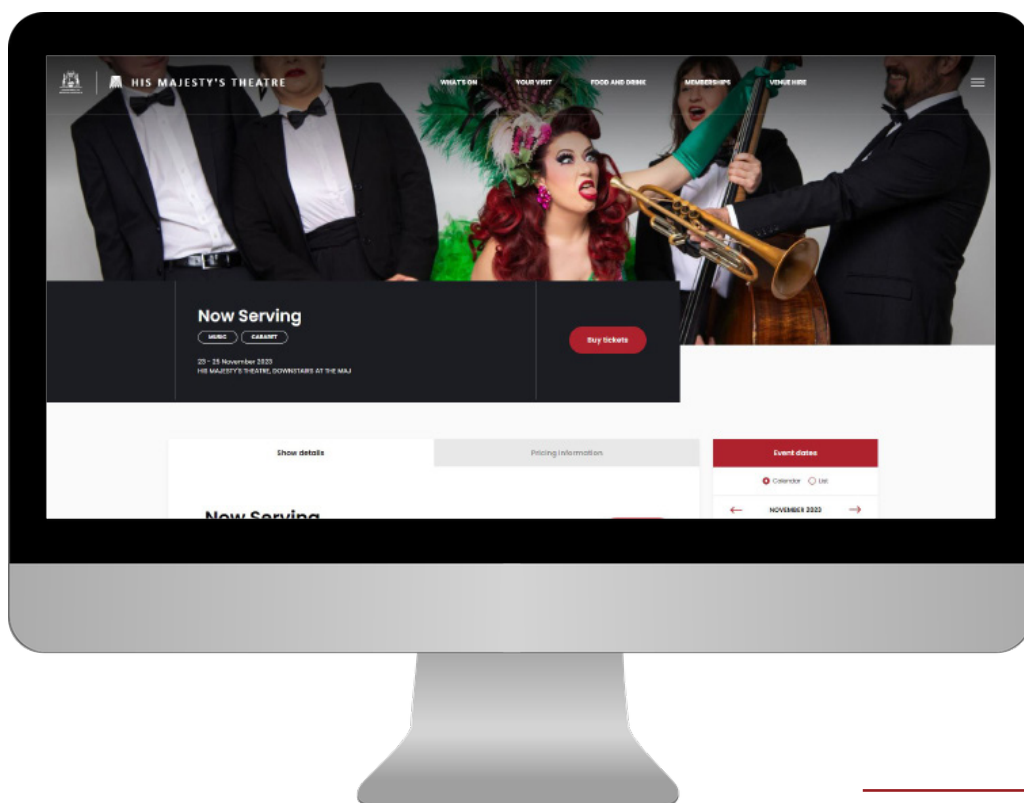
To discuss the marketing of your show, please email the Marketing team at marketing@artsculturetrust.wa.gov.au.

Complimentary Marketing Entitlements per show
Inclusion in all relevant 'What's on' Facebook and Instagram carousels
Inclusion in all relevant 'What's on' social stories
Minor feature in a relevant EDM (bookings required)
Signage display throughout the venue (subject rotational roster coordinated by the venue)
Acceptance of co-hosted event on Facebook
Printed collateral displayed through all Arts and Culture Trust Box Offices
Exit billing (subject to approval from relevant hirer and Venue Management)
Patron opt-in data for marketing purposes upon request (provided post-show)
Postcode report of ticket buyers upon request (provided post-show)
Marketing checkout survey results of online buyers upon request (provided post-show)
Patron feedback report (when applicable, provided post-show)
Show display on the Arts and Culture Trust website

Website Event Page

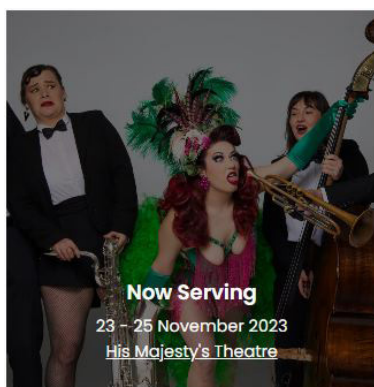
Your show will receive a dedicated event page on the Arts and Culture Trust website. The Trust's website is high traffic, with over a million sessions per annum, and is a primary source of ticket sales.

What to provide	Note
Show copy	Recommended 100 - 500 words
Teaser copy	Recommended 50 - 250 words
Show image 1920 (w) x 1200 (h) pixels	Strictly no text. Observe safe zone. Max 1MB. JPG
Image for cart 300x 300 pixels	JPG
Featured media quotes to highlight	Optional
Image gallery	Optional
Link to YouTube or Vimeo	Optional
Link to digital show program	Optional



Desktop landing page

Observe the safe zones to ensure your image is not cut off.



Event tile

Automatically resized from the master image.

Mobile landing page

Image automatically resizes for mobile view.

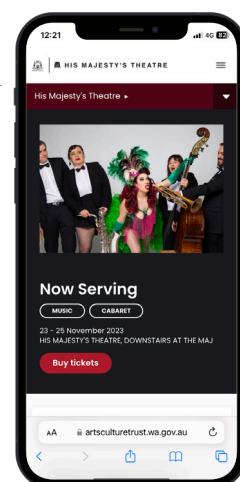
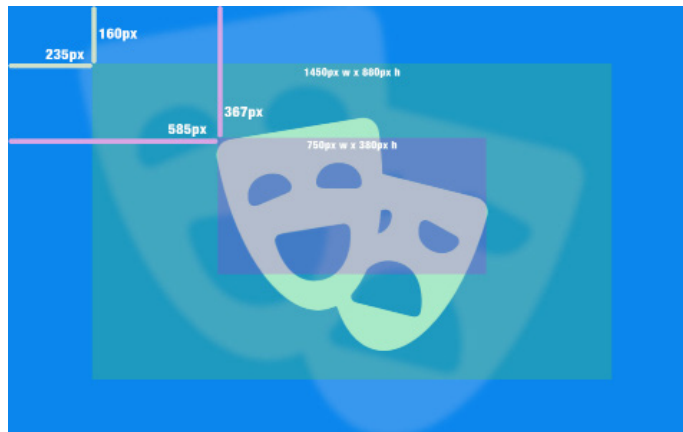


Image Safezones

Our website is responsive to show more or less of the image, adapting to display areas as best fit on different devices.

We have safe zones to help illustrate how you should lay out your image. This means that according to the device being used, your image will appear slightly different. If you resize this browser window on a desktop, you can see how the image adapts to different widths.

To ensure your image sits correctly on the webpage, please ensure you are observing the safezones and that your main image does not use text.



Safe Zone 1 (Pink)

- Safe zone 1 is always visible no matter which device is used.
- Ensure focal point of image (and title treatment if applicable) are within this zone.

Safe Zone 2 (Green)

- Safe zone 2 has more visibility on tablet and mobile devices and reduced visibility of desktop (apart from section where zone 1 and 2 overlap).
- Add other aspects of image to this zone e.g. background.
- Do not place any text within this zone as there is a very high chance it will not display and parts of the text will appear cut off.

Note

- Mobile devices display almost all of the original 1920x1200 px image.
- Generally mobile usage is higher than desktop/tablet usage on our website.

Best practice hints/tips

- Design your image with main focal point in Safe zone 1.
- Have secondary focal point and background in Safe zone 2.
- Carry on background to the rest of the image (this is displayed for those users with large desktop screens).
- Do not have any text on your image.

JPEG Template

Photoshop Template

Tips for Writing Engaging Show Copy for the Web

Identify your audience and write specifically for them!

Think about what would appeal to your target audience about your show and highlight this in your copy.

Keep it accessible.

Avoid the use of jargon or overly complicated language that may alienate potential ticket buyers.

Include a compelling opening line to hook the people in!

The most exciting and important information should be at the top of the page to grab the attention of a ticket buyer.

Refer to your show in the third person.

E.g. "The Theatre Company is delighted to announce the premiere of..."

Keep the paragraphs short and ensure there are lots of line breaks.

When reading in a web environment, people will scan a page of text. Breaking your text up will make it more 'scannable' for web visitors.

Don't include calls to action in the body copy.

This is your chance to sell your show, so concentrate on writing strong copy. Calls to action, including a 'Buy now' button, and additional information will be available to patrons on other parts of the web page.

Please note all web content is subject to the Trust's style guide. The Trust reserves the right to edit show copy to ensure correct grammar and spelling. Under our Venue Hire Agreement, ACT reserves the right to make amendments and corrections. To view a sample webpage written in the Trust's style, please see [here](#).

Digital Signage Display

His Majesty's Theatre offers 33 digital signs throughout the venue that can display your show collateral on rotation free of charge. All signage displayed at Arts and Culture Trust venues must be approved by the Marketing team prior to display. **JPG is the preferred image format, MP4 video files of up to 30 seconds (max 30fps) can also be displayed.**

You are entitled to have your digital signage displayed on rotation while your performance is on sale. During your performance hours, your show's collateral will exclusively display our external digital signs.

What to include

- Name of show
- Date of show
- Venue name (e.g Dress Circle Bar, Downstairs at The Maj)
- A call to action (e.g. "Book now")

What not to include

- External phone numbers
- Ticket price (permissible if the Live Performance Australia's Code of Practise is practised)
- Trust logos unless prior permission has been sought from the Marketing team

Please note: External URLs (including ticketing links) can only be displayed on collateral with prior approval from the marketing team. Where external links are displayed, the ACT URL must have equal or greater prominence.

To discuss any venue or foyer activations outside of the digital signage, please email the Venue Management team at hmt@artsculturetrust.wa.gov.au.

Venue area	Signage available	Specifications
Box office	3 portrait screens	1080 x 1920 pixels
Stalls foyer	4 portrait screens	1080 x 1920 pixels
Stalls pop-up bar area	1 portrait screen	1080 x 1920 pixels
Dress circle foyer	2 portrait screens 1 landscape screen	1080 x 1920 pixels 1920 x 1080 pixels
Dress circle bar	1 landscape screen	1920 x 1080 pixels
External street level	6 portrait screens	1080 x 1920 pixels
External level 1	3 portrait screens	1080 x 1920 pixels
External awning banners	12 awning screens	672 x 168 pixels, 4K

Electronic Direct Mail (EDM)

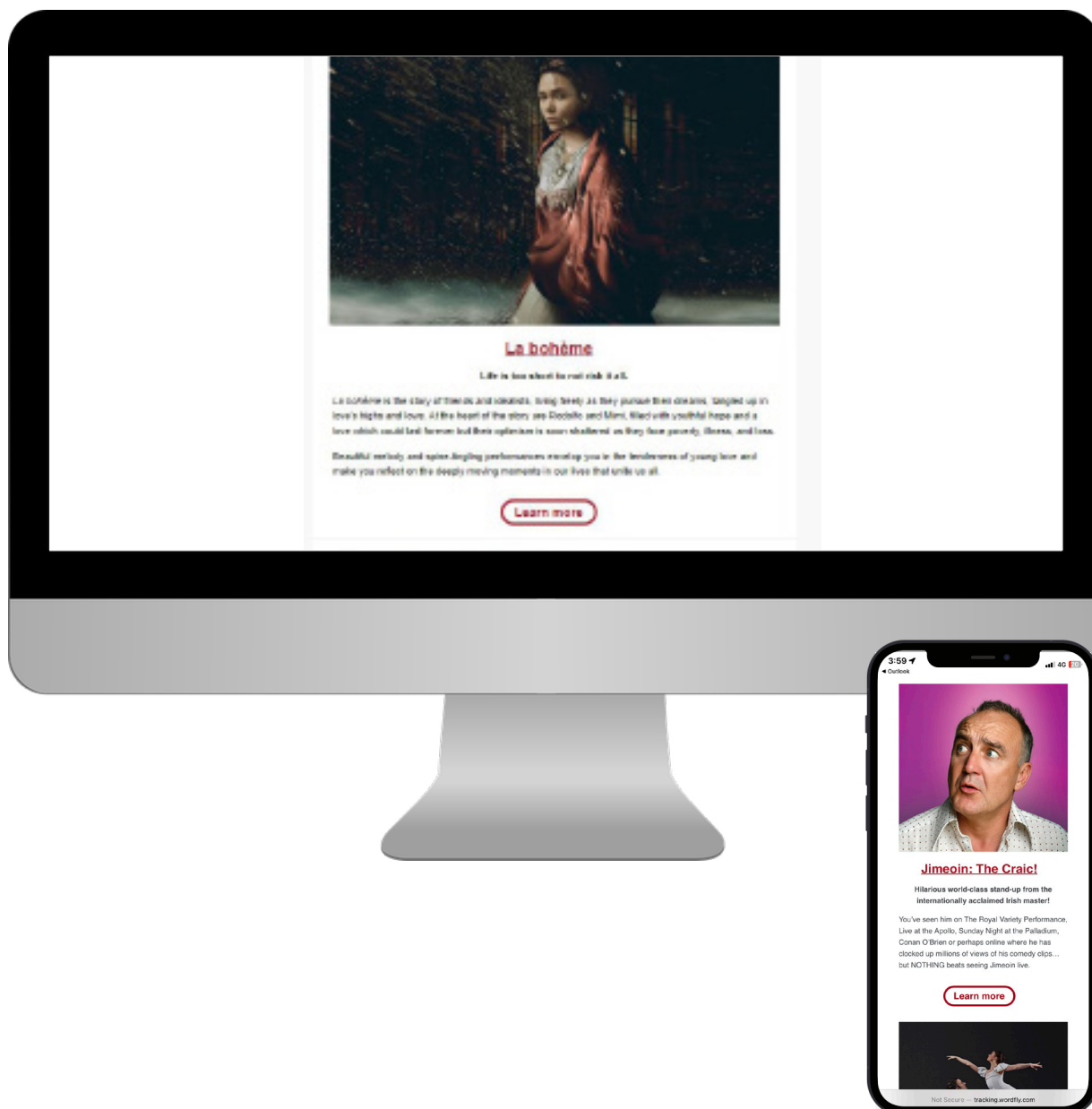
The Trust distributes regular EDMs including genre specific, venue specific, and a bi-monthly email in line with the six Noongar season. The EDM calendar is determined by the Marketing team a month in advance.

Our Marketing team sends emails through WordFly, an email marketing platform that uses Tessitura Software® integration for tailored audience segmentation and comprehensive reporting.

Our EDMs have an above industry standard open rate of over 32%, with a click through rate of over 2.5%.

You are entitled to one complimentary minor feature in a relevant email, subject to the EDM calendar. Upon request, the Marketing team can provide you with reporting information on your feature including click-through rate and sales.

To book your feature, please email marketing@artsculturetrust.wa.gov.au.



Exit Billing

Reciprocal exit billing can be arranged upon request. Please note, this requires approval from the promoter of the production being exit-billed. To discuss opportunities, email the Venue Management team on hmt@artsculturetrust.wa.gov.au.

Print Collateral Display

The Trust can display DL, A5 and A4 printed booklets and flyers at all ACT Box Offices.

To discuss the quantity of your print runs, please contact the Marketing Team at marketing@artsculturetrust.wa.gov.au.

The promoter is responsible for delivering collateral to the Box Offices for display. To have your collateral displayed at our venues, please deliver to:

ATTN: Box Office
His Majesty's Theatre
827-905 Hay St,
Perth WA 6000

ATTN: Box Office
Subiaco Arts Centre
180 Hamersley Rd,
Subiaco WA 6008

ATTN: Box Office
State Theatre Centre of WA
174/176 William St,
Perth WA 6000

Post-show Reporting

Upon request, the marketing team can provide robust reporting to provide you with marketing insights on your show. Please note, final reports are subject to a two business day turnaround.

These reports include:

- Post Code Report showing the post-codes of all paid ticket buyers.
- Feedback Report detailing all patron feedback relating to your show.
- Patron Opt-in Data Report with names and email addresses of all patrons who opted in to share their contact data with promoters. All data is strictly provided in line with the Trust's [Privacy Policy](#) and the [Privacy Act 1988](#).

NOTE: The Trust strictly does not provide phone numbers, physical addresses or other personally identifiable information.



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Thank you for choosing His Majesty's Theatre

For any queries relating to these guidelines please
contact the marketing team.

E: marketing@artsculturetrust.wa.gov.au

P: + 61 (08) 9265 0903